

# Decision Schedule

<b>Meeting name</b>	<b>Cabinet</b>
<b>Meeting date</b>	<b>Wednesday, 13 September 2023</b>
<b>Date decisions published</b>	<b>Thursday, 14 September 2023</b>

<b>Item no.</b>	<b>Agenda item</b>	<b>Contact Officer</b>	<b>Decision</b>	<b>*Key/ Non Key</b>	<b>**Last date for call in</b>
6	Quarter 1 Housing Revenue Account Revenue and Capital Budget Monitoring Report 2023/24	David Scott, Assistant Director for Resources	<p>Cabinet:</p> <ol style="list-style-type: none"> <li>1) <b>NOTED</b> the financial position on the HRA at 30 June 2023 and the year-end forecast for both revenue and capital.</li> <li>2) <b>APPROVED</b> the increase to the overall value of the HRA capital programme to include £118k for the estimated expenditure on 3 fire damaged properties to be funded from insurance and a virement from another capital programme item.</li> </ol>	Non-Key	<b>N/A</b>
7	Quarter 1 General Fund Revenue and Capital Budget Monitoring Report 2023/24	David Scott, Assistant Director for Resources	<p>Cabinet:</p> <ol style="list-style-type: none"> <li>1) <b>NOTED</b> the year end forecast and financial position for the General Fund and Special Expenses at 30 June 2023 for both revenue and capital.</li> <li>2) <b>APPROVED</b> the increase to the General</li> </ol>	Non-Key	<b>N/A</b>

			Fund IT capital programme by £47k for the estimated increased expenditure on projects, and the additional need to draw from the IT repairs and renewals fund.		
8	Quarter 1 Treasury Management Update	David Scott, Assistant Director for Resources	Cabinet:  1) <b>NOTED</b> the Quarter 1 position on treasury activity for 2023-24. 2) <b>NOTED</b> the Quarter 1 position on Prudential Indicators for 2023-24.	Non-Key	<b>N/A</b>
9	Risk Management	David Scott, Assistant Director for Resources	Cabinet:  1) <b>NOTED</b> the content of the report and the updated Strategic Risk Register and associated risk management action plan, as attached at Appendix A	Non-Key	<b>N/A</b>
10	Supporting the delivery of MMDR South	Sarah Legge, Assistant Director for Planning	Cabinet:  1) <b>CONFIRMED</b> Melton Borough Council remains fully committed to:  (i) Supporting the delivery of the Melton Mowbray Distributor Road South (MMDRS) scheme;  (ii) Honouring its obligations under the Staged Payment	Non-Key	<b>N/A</b>

			<p>Agreement (SPA) with Leicestershire County Council dated November 2021; and</p> <p>(iii) Discharging any other obligations arising from documents approved by Cabinet at its Meetings in September, October and December 2021.</p> <p>2) <b>CONFIRMED</b> it remains committed to securing the delivery of the MMDRS in partnership with LCC. To that end, Cabinet:</p> <p>(i) Noted the progress made in collaboration with LCC following receipt of their letter at Appendix A.</p> <p>(ii) Confirmed it will explore the options and opportunities to further boost the delivery of housing and associated contributions towards the provision of road infrastructure in the short and medium term, and endorses the</p>	
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			<p>approach set out in paragraph 6.3 below; and,</p> <p>(iii) Confirmed it will explore the potential to secure 3rd party funding for the road should the opportunity arise.</p>		
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## Call in

### **\*What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

### **\*\*What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

### **How can scrutiny members call in a Key Decision?**

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.